

**Resolution 2016 – 12**

MONTGOMERY COUNTY  
TRANSPORTATION IMPROVEMENT DISTRICT

**RESOLUTION APPROVING  
THE MINUTES OF BOARD MEETING OF  
FEBRUARY 8, 2016 MONTGOMERY COUNTY  
TRANSPORTATION IMPROVEMENT DISTRICT  
BOARD OF TRUSTEES**

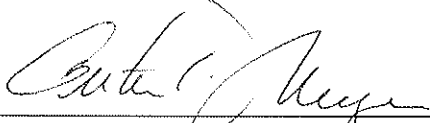
**WHEREAS**, the Board of Trustees of the Montgomery County Transportation Improvement District (TID) did meet in the regular board meeting on February 8, 2016; and

**WHEREAS**, the TID Board has reviewed the minutes of said meeting and found them, as prepared, to be a full and accurate account of mentioned meeting.

**BE IT THEREFORE RESOLVED**, by the Board of Trustees of the Montgomery County Transportation Improvement District that the minutes of the regular board meeting of February 8, 2016 are hereby approved as prepared and appended to this resolution.

**BE IT FURTHER RESOLVED** copies of this resolution be provided to the TID Secretary-Treasurer and the Executive Director.

Adopted the 14<sup>th</sup> day of March, 2016.



Chairperson, Montgomery County Transportation Improvement District

Attest:

  
Secretary/Treasurer

Upon motion of Mr. Tatham.  
Seconded by Mr. Bills.  
Excused absences: Mr. Cluxton and Ms. Singer.  
Motion carried unanimously.



## Montgomery County Transportation Improvement District Minutes of the February 8, 2016 Board Meeting

The one hundred and seventy-seventh meeting of the Montgomery County Transportation Improvement District (TID) was convened in Room 1002 of the Montgomery County Administration Building in Dayton, Ohio on February 8, 2016.

Mr. Cluxton noted that Mr. Meyer and Ms. Singer, the Board Chair and Vice-Chair, were unable to attend the meeting and, in their absence, as the Secretary-Treasurer of the Board, called the meeting to order at 2:06 PM.

### VOTING BOARD

Eric Cluxton  
Tom Tatham  
David Bills

### STAFF

Steve Stanley, Executive Director  
Crystal Davidson, Project & Development Director  
Sean Fraunfelder, Finance Director  
Linda Gum, Project Manager  
Bev Shillito, General Counsel (2:07 PM)  
Anna Deitz, Communication & Project Manager

### EXCUSED ABSENCE

Art Meyer  
Stephanie Singer

### OTHERS IN ATTENDANCE

Paul Gruner, Montgomery County Engineer  
Joe Espelage, CT Consultants  
Dave Seagraves, IBI Group  
Jeff Koehn, IBI Group  
Mike Burianek, WDTN  
Erik Collins, Montgomery County CE&D  
Vanessa Glotfelter, BWSC  
Nathan Fischer, Woolpert  
Dan Hoying, LJB Engineers  
Sam Morton, Kleingers Group  
Nick Yeretian, Kleingers Group  
Jeff Wallace, Parsons Brinckerhoff  
Ralph O'Quinn, PSI

Mr. Cluxton asked that everyone in attendance introduce themselves. Self-introductions followed.

Ms. Shillito entered the meeting at 2:07 PM.

### Business Meeting

#### ■ Minutes of January 11, 2016 {Resolution 2016-06}

Mr. Cluxton referred Board members to the minutes of the January 11, 2016 TID Board Meeting, copies of which were included in the Board packets.

Following discussion and response to further Board questions and comments, adoption of Resolution 2016-06, approving the January 11, 2016 TID Board Meeting minutes, as presented, was moved by Mr. Bills, seconded by Mr. Tatham, and unanimously approved.

**■ Financial Report: January 2016 {Resolution 2016-07}**

Mr. Cluxton referred the Board to Resolution 2016-07 and financial reports for January 2016 that were included in the Board packets.

Mr. Fraunfelter referred to Page 1 of the report, noting the receipt from Montgomery County in January of \$200,000 for the fee that the TID received in connection with its role in the SEED Program. He reminded the Board that the fee would allow the TID to recoup costs related to the development of the program and to be an active participant in the program in the future.

Mr. Stanley noted that the TID had in 2015 adopted a tax budget for 2016, but that a final appropriation for the year would need to be approved prior to the end of March. He explained that the proposed appropriation would be presented to the Board during its March meeting. Mr. Stanley volunteered that he and Mr. Fraunfelter would meet with individual members of the Board to review the proposed appropriation in detail prior to the March meeting if there was interest.

Following discussion and response to Board questions and comments, adoption of Resolution 2016-07, approving the financial report for January 2016, as presented, was moved by Mr. Tatham, seconded by Mr. Bills, and unanimously approved.

**■ December 2015 Bills & Expenses {Resolution 2016-08}**

Mr. Cluxton referred the Board to Resolution 2016-08 and the summary of bills and expenses for January 2016 included in the Board packets.

Mr. Stanley noted that a fifth payment had been made to Balsbaugh Excavating in the amount of \$71,925 for the Old Springfield Road Improvement Project. He also highlighted a final payment of \$1,594.18 to HDR Engineering for the Phase 1 Freight Rail Project on the east side of Interstate 75. He reminded the Board that the original Freight Rail Project had been split into two phases—one on the east side of I-75, the other on the west side of I-75—but that, in response to public comments, the projects would be combined into a single scope in 2016.

Following discussion and response to Board questions and comments, adoption of Resolution 2016-08, approving the payment of bills and expenses for January 2016, as presented, was moved by Mr. Bills, seconded by Mr. Tatham, and unanimously approved.

**■ Name Change of the Dayton Airport Freight Rail Project Fund 707 to 70/75 Development Fund 707 {Resolution 2016-09}**

Mr. Cluxton referred the Board to Resolution 2016-09 concerning a name change of the Dayton Airport Freight Rail Project Fund 707 to 70/75 Development Fund 707, copies of which were included in the Board packets.

Mr. Fraunfelter explained that when the fund was created in 2011 the primary project activity involved engineering studies for the Freight Rail Project near the I-70/I-75 Interchange and the Dayton International Airport. He noted, however, that a number of different projects had been and were being performed in the area by the TID and that he had suggested that the name of the fund be changed to reflect the expansion of the project activities. He commented that the name change should help to clarify that the budget for the fund was not solely for freight rail planning and that it encompassed a variety of economic development and infrastructure projects in the area near Interstate 70/75.

Following discussion and response to Board questions and comments, adoption of Resolution 2016-09, as presented, approving the name change of the Dayton Airport Freight Rail Project Fund 707 to 70/75 Development Fund 707, was moved by Mr. Bills, seconded by Mr. Tatham, and unanimously approved.

Mr. Fraunfelter mentioned that the TID's annual audit was scheduled to begin on March 21 and that he would have the draft Comprehensive Annual Financial Report (CAFR) finished by that time. He explained that Board members would receive related questions before the March meeting. Mr. Fraunfelter concluded by commenting that the audit should be concluded no later than end of June.

**■ Intergovernmental Agreement for the Austin Center JEDD Enhancement Contracting Services and the Austin Interchange Enhancement Maintenance Management Services {Resolutions 2016-10 and 2016-11}**

Mr. Cluxton referred the Board to Resolutions 2016-10 and 2016-11 approving two separate intergovernmental agreements related to the Austin Interchange Enhancement Management and Maintenance Project. Mr. Stanley asked Ms. Davidson to review the proposed agreements for the Board.

Ms. Davidson explained that the TID had been engaged for years with the Austin Center JEDD to implement, manage and maintain the enhancement of right-of-way in and around the Austin Interchange. The Phase 1 Austin Interchange Enhancement Project, she reported, was implemented by the TID and completed in 2013. She explained that the JEDD Board had requested that, at least for 2016, the TID assume responsibility for managing the maintenance and improvement of landscaping and other enhancements in the public right-of-way around the Austin Interchange, including initiating a second phase of enhancements. Ms. Davidson further explained that Miami Township had proposed, and the JEDD Board had agreed, that its staff assume the responsibility of day-to-day supervision of maintaining the enhancements. She reported that she had been working with the Miami Township Public Works Director and the members of the JEDD during 2015 to determine the proper scope of the agreements that would implement the proposed relationships.

Mr. Stanley explained that the TID would enter into one intergovernmental agreement with the Austin JEDD for the overall management of the maintenance and enhancement of the Austin Interchange right-of-way and that the JEDD would supply all of the funds for the agreement. He further explained that, under the terms of the agreement, the TID would (1) engage a landscape architect to design Phase 2 enhancements, (2) contract with Miami Township for day-to-day maintenance of the enhancements, (3) select and contract with a landscape maintenance contractor, and (4) implement the Phase 2 improvements agreed to by the JEDD. He emphasized that the agreement committed the TID to that role for only 2016. Mr. Stanley reported that the TID would be paid an administrative fee by the JEDD of \$800/month.

Mr. Stanley explained that the second proposed resolution would approve the agreement with Miami Township for day-to-day supervision of the maintenance of the enhancements. Mr. Tatham asked if the Austin Center JEDD could directly contract with Miami Township. Mr. Stanley responded that it was possible but that all parties were

more comfortable with keeping the TID in the loop for 2016. He further noted that the hourly rate for the Township's services for 2016 would be \$75 per hour, and the aggregate fees for 2016 would not exceed \$21,300.

Mr. Stanley recommended that the resolutions be approved.

Following discussion and response to Board questions and comments, adoption of Resolution 2016-10 and 2016-11, approving the proposed intergovernmental agreements with the Austin Center JEDD and Miami Township, was moved by Mr. Tatham, seconded by Mr. Bills, and unanimously approved.

### **■ 2016 Work Plan Presentation**

Mr. Stanley gave an overview of the 2016 TID Project Activity pertaining to current projects located in northern Montgomery County. (A copy of the presentation is attached).

### **■ 70/75 Airport Logistics Access Project – Traffic Count Presentation**

Mr. Koehn gave a presentation on the traffic counts recently taken by the IBI Group in connection with the 70-75 Airport Logistics Access Project and independent work performed for the City of Vandalia. (A copy of the presentation is attached).

### **■ Public Comments**

There were no public comments.

### **■ Next Meeting**

Mr. Cluxton confirmed that the next Montgomery County TID Board Meeting would be held in room 1002 on the 10<sup>th</sup> floor of the Montgomery County Administration Building on March 14, 2016.

### **■ Executive Session**

Mr. Stanley suggested that the Board recess to executive session. Ms. Shillito explained that the executive session would be necessary to consider negotiations with Montgomery County and other political subdivisions related to economic development assistance and public infrastructure improvements for projects in vicinity of the Dayton International Airport and the I 70-75 Interchange.

Mr. Bills moved that the Board recess to executive session to discuss economic development, as suggested by Ms. Shillito. Mr. Tatham seconded the motion. Mr. Bills voted for the motion. Mr. Tatham voted for the motion. Mr. Cluxton voted for the motion.

The Board recessed to executive session at 2:48 PM. Mr. Stanley, Ms. Shillito, Ms. Davidson, Ms. Deitz, and Mr. Fraunfelter joined the Board in executive session.


**Return to Open Session**

The Board returned to open session at 3:41 PM.

Mr. Stanley reported that Moody's had recently withdrawn its rating of a number of bonds issued by Miami Township. He explained that the rating withdrawal had affected some of the bonds issued by the TID in the same fashion. Ms. Shillito, Mr. Fraunfelder and Mr. Stanley discussed the circumstances related to Moody's withdrawal and pledged to keep the Board informed of any future developments.

**Adjourn**

With no further business, Mr. Cluxton adjourned the meeting at 4:00 PM.

  
Eric Cluxton, Secretary/Treasurer

3/18/16  
Date