

Resolution 2015 – 53

MONTGOMERY COUNTY
TRANSPORTATION IMPROVEMENT DISTRICT

**RESOLUTION APPROVING
THE MINUTES OF BOARD MEETINGS OF
OCTOBER 13, 2015 MONTGOMERY COUNTY
TRANSPORTATION IMPROVEMENT DISTRICT
BOARD OF TRUSTEES**

WHEREAS, the Board of Trustees of the Montgomery County Transportation Improvement District (TID) did meet in the regular board meeting on October 13, 2015; and

WHEREAS, the TID Board has reviewed the minutes of each said meeting and found them, as prepared, to be a full and accurate account of mentioned meeting.

BE IT THEREFORE RESOLVED, by the Board of Trustees of the Montgomery County Transportation Improvement District that the minutes of the regular board meeting of October 13, 2015 are hereby approved as prepared and appended to this resolution.

BE IT FURTHER RESOLVED copies of this resolution be provided to the TID Secretary-Treasurer and the Executive Director.

Adopted the 9th day of November, 2015.



Chairperson, Montgomery County Transportation Improvement District

Attest: 
Secretary/Treasurer

Upon motion of Ms. Singer.
Seconded by Mr. Tatham.
Excused absence: Mr. Cluxton.
Motion carried unanimously.



Montgomery County Transportation Improvement District Minutes of the October 13, 2015 Board Meeting

The one hundred and seventy-third meeting of the Montgomery County Transportation Improvement District (TID) was convened in Room 208 of the Dayton Convention Center in Dayton, Ohio on October 13, 2015.

Chairman Mr. Meyer called the meeting to order at 12:30 PM.

VOTING BOARD

Art Meyer
Tom Tatham
Stephanie Singer

STAFF

Steve Stanley, Executive Director
Crystal Davidson, Project & Development Director
Sean Fraunfelter, Finance Director
Linda Gum, Project Manager
Bev Shillito, General Counsel

EXCUSED ABSENCE

Eric Cluxton
David Bills

OTHERS IN ATTENDANCE

Sam Morton, BWSC
Erik Collins, Montgomery County C&ED
Joe Tuss, Montgomery County Administrator
Paul Gruner, Montgomery County Engineers Office
Paul Goodhue, IBI Group
Richard Miller, CT Consulting
Dave Seagraves, IBI Group
Joe Vogel, AECOM
Jeff Wallace, Parsons Brinkerhoff
Jason Centers, CH2M

Mr. Meyer asked that everyone in attendance introduce themselves. Self-introductions followed.

Business Meeting

■ Minutes of August 25, September 14 & September 18 2015 {Resolution 2015-47}

Mr. Meyer referred Board members to the minutes of the August 25, September 14 & September 18 2015 TID Board Meetings, copies of which were included in the Board packets.

Mr. Stanley noted that the first line of the last paragraph of Page 3 of the August 25 minutes should be corrected by striking "includes a" and substituting "included a payment of" prior to "\$146,421.69." Mr. Tatham also noted that the last line of the 3rd paragraph of Page 6 should include "Mr." prior to "Cluxton."

Ms. Davidson agreed to make the corrections.

With no further comments, adoption of Resolution 2015-47, approving the August 25, September 14 & September 18 2015 TID Board Meeting minutes as corrected, was moved by Mr. Tatham, seconded by Ms. Singer, and unanimously approved.

■ Financial Report: September 2015 {Resolution 2015-48}

Mr. Meyer referred the Board to Resolution 2015-48 and financial reports for September 2015 that were included in the Board packets.

Mr. Fraunfelder commented on an entry on Page 1 of the Operating Fund in the amount of \$17,387.92 to Marsh McLennan, the TID's commercial insurance agent. He also noted an entry on Page 18 of the Fund which reflected a reimbursement from the SIB loan for Project Walnut and explained that, since the Dayton-Montgomery County Port Authority's accounts were moved to Fifth Third Bank, wire transfers from the Port to the TID were simpler and more efficient than in the past.

Mr. Stanley requested that Mr. Fraunfelder plan to give more in-depth reports on individual projects in subsequent Board meetings in order for the Board to have a clear understanding about costs and reimbursements. In response to a question from Mr. Tatham, Mr. Fraunfelder confirmed his regular reports only showed current year transactions for any project.

Mr. Stanley noted that the commercial insurance umbrella premium had been updated to include the increased coverage that the Board had requested and that the cost was nominal.

With no additional comments or questions, adoption of Resolution 2015-48, approving the financial report for September 2015, was moved by Ms. Singer, seconded by Mr. Tatham, and unanimously approved.

■ September 2015 Bills & Expenses {Resolution 2015-49}

Mr. Meyer referred the Board to Resolution 2015-49 and the summary of bills and expenses for September 2015 included in the Board packets.

Mr. Stanley reported that the 1st payment had been made to Balsbaugh Excavating for the improvements to the Old Springfield Road Intersection. Mr. Stanley also noted a payment to Tepe Land Services for landscaping and fence work related to the Miamisburg Connector Trail Project and explained that the funds were from ODNr earmarked grant funds.

Mr. Stanley highlighted an agreement with Think Patented and explained that the firm was assisting with the development of the TID's website. He asked Ms. Davidson to report on the status of the website.

Ms. Davidson reported that Think Patented had completed the initial work to create the TID's website but that it was not yet "live." She explained that the website would include the TID Board meeting calendar, meeting minutes, agendas, project descriptions, and an explanation of the TID's purpose and structure. She added that Think Patented would house and maintain the website, but that the TID would directly manage and update information on the site.

With no comments or questions, adoption of Resolution 2015-49, approving the payment of bills and expenses for September 2015, as presented, was moved by Mr. Tatham, seconded by Ms. Singer, and unanimously approved.

■ **Amendment of TID Bylaws {Resolution 2015-50}**

Mr. Meyer referred the Board to Resolution 2015-50 concerning the Amendment of the TID Bylaws, copies included in the Board packets.

Mr. Stanley explained that the TID's Bylaws needed to be updated to reflect its change of address change. He noted that the resolution would approve the change and recommended that it be approved.

With no further comments or questions, adoption of Resolution 2015-50, approving an Amendment of the TID Bylaws, as presented, was moved by Ms. Singer, seconded by Mr. Tatham, and unanimously approved.

■ **Modification #2 with Barge Waggoner Sumner & Cannon {Resolution 2015-51}**

Mr. Meyer referred the Board to Resolution 2015-51 approving Modification #2 to the TID's professional services agreement with Barge Waggoner Sumner & Cannon (BWSC) for additional work in conjunction with the Miamisburg Connector Trail Project, copies included in the Board packets.

Mr. Stanley asked Ms. Davidson to explain the modification to the Board. Ms. Davidson explained that the Miamisburg Connector Trail originally explored the opportunity to extend a pathway from the Crain's Run subdivision to the Connector Trail but that the path was not incorporated in the project out of concern for having sufficient funds for the ODOT portion of the overall project. She explained that it was now clear that there would be enough money for the pathway and that the modification to BWSC agreement would expand its scope and fees to include engineering design work for the pathway.

With no further comments or questions, adoption of Resolution 2015-51, approving Modification #2 with BWSC for additional work in conjunction with the Miamisburg Connector Trail Project, as presented, was moved by Mr. Tatham, seconded by Ms. Singer, and unanimously approved.

■ **Report on Engagement of the Kleingers Group for Phase 2 of the Austin Aesthetics Enhancement Project**

Mr. Stanley reminded the Board that earlier in the year there had been discussion among all the communities surrounding the Austin Interchange about upgrading aesthetic enhancements in public right-of-way around the interchange. He explained that Ms. Davidson has worked with Miami Township's Public Works Director for most of 2015 to manage the Austin Center JEDD's maintenance contract and prepare for future years of maintenance.

Ms. Davidson reported that it had become clear to the JEDD Board members that additional improvements would be necessary. She explained that the TID had been authorized to initiate an RFQ process to hire a landscape architect on behalf of the JEDD to plan for those improvements. She noted that only one firm, the Kleingers Group, had responded to the RFQ and that representatives of the communities in the Austin JEDD were comfortable with the TID moving forward to work with the firm.

Ms. Davidson explained that the landscape architect's scope would include (1) planning for the addition of plants and materials to the existing enhancements yet in 2015 and (2) planning and design for more significant

enhancements in 2016. She added that she had requested that Kleingers submit proposals for each of the two scopes to be vetted with the JEDD jurisdictions. Mr. Stanley explained that Ms. Davidson would help manage the process on behalf of the JEDD.

■ SEED Program Agreement with Montgomery County & Dayton-Montgomery County Port Authority {Resolution 2015-52}

Mr. Meyer referred the Board to Resolution 2015-52, approving the SEED Program Agreement with Montgomery County & the Dayton-Montgomery County Port Authority, copies included in the Board packets.

Ms. Shillito explained that there were no material changes from the draft previously reviewed by the Board. Mr. Tuss explained that the agreement would be presented for approval by the Board of County Commissioners in its meeting later in the day. He added that he believed that the SEED Program would be a major assist to being prepared for future economic development projects in Montgomery County. He also stated that preliminary discussions with local municipal and township officials had been very encouraging.

With no further discussions, adoption of Resolution 2015-52, approving the SEED Program Agreement with Montgomery County & the Dayton-Montgomery County Port Authority, as presented, was moved by Ms. Singer, seconded by Mr. Tatham, and unanimously approved.

■ Next Meeting

Mr. Meyer confirmed that the next Montgomery County TID Board Meeting would be held in Room 208 of the Dayton Convention Center at 2:00 PM on November 9, 2015.

■ Executive Session

Mr. Stanley suggested that the Board recess to executive session. Ms. Shillito explained that the executive session was necessary to consider negotiations with Montgomery County and other political subdivisions related to requests for economic development assistance and public infrastructure projects located in northern and southern Montgomery County.

Ms. Singer moved that the Board recess to executive session to discuss economic development, as suggested by Mr. Stanley and Ms. Shillito. Mr. Tatham seconded the motion. Ms. Singer voted for the motion. Mr. Tatham voted for the motion. Mr. Meyer voted for the motion.

Mr. Stanley noted that there was no action of the Board anticipated following the executive session.

The Board recessed to executive session at 1:06 PM. Mr. Stanley, Ms. Shillito, Mr. Tuss, Ms. Davidson, Ms. Gum, and Mr. Fraunfelter joined the Board in executive session.

■ Adjourn

The Board returned to open session at 1:27 PM.

With no further business, Mr. Meyer adjourned the meeting at 1:28 PM.



Eric Cluxton, Secretary-Treasurer

11/9/15

Date