

Resolution 2014 - 38

MONTGOMERY COUNTY
TRANSPORTATION IMPROVEMENT DISTRICT

**RESOLUTION APPROVING
THE MINUTES OF BOARD MEETING OF
JUNE 09, 2014
OF THE
MONTGOMERY COUNTY
TRANSPORTATION IMPROVEMENT DISTRICT
BOARD OF TRUSTEES**

WHEREAS, the Board of Trustees of the Montgomery County Transportation Improvement District (TID) did meet in regular board meeting on June 09, 2014; and

WHEREAS, the TID Board has reviewed the minutes of said meeting and found them, as prepared, to be a full and accurate account of mentioned meeting.

BE IT THEREFORE RESOLVED, by the Board of Trustees of the Montgomery County Transportation Improvement District that the minutes of the regular board meeting of June 09 2014 are hereby approved as prepared and appended to this resolution.

BE IT FURTHER RESOLVED copies of this resolution be provided to the TID Secretary-Treasurer and the Executive Director.

Adopted the 14th day of July 2014.



Chairperson, Montgomery County Transportation Improvement District

Attest: 
Secretary/Treasurer

Upon the motion of Ms. Singer.
Seconded by Mr. Cluxton.
Excused Absence: Mr. Bills.
Motion was unanimously approved.



Montgomery County Transportation Improvement District Minutes of the June 9, 2014 Board Meeting

The one hundred and sixtieth meeting of the Montgomery County Transportation Improvement District (TID) was convened in Room 208 of the Dayton Convention Center, Dayton, Ohio on June 9, 2014.

Chairman Meyer called the meeting to order at 2:04 PM.

VOTING BOARD

Art Meyer
David Bills
Stephanie Singer

STAFF

Steve Stanley, Executive Director
Crystal Davidson, Project Director
Bev Shillito, General Counsel
Sean Fraunfelter, Finance Director
Melissa Rasnic, Executive Assistant

EXCUSED ABSENCE

Scott Kelly
Eric Cluxton

OTHERS IN ATTENDANCE

Erik Collins, Montgomery County
Gwen Eberly, Montgomery County
Mike Eddy, LJB
Vanessa Glotfelter, BWSC
Nathan Fisher, Woolpert
Paul Goodhue, ME/IBI

Mr. Meyer asked that everyone in attendance introduce themselves. Self-introductions followed.

Business Meeting

■ Minutes of May 12, 2014 {Resolution 2014-31}

Mr. Meyer referred Board members to minutes of the May 12 2014 TID Board Meeting, copies of which were included in the Board packets. There were no comments or concerns regarding the minutes.

Adoption of Resolution 2014-31, approving the May 12 2014 TID Board Meeting minutes, as presented, was moved by Mr. Bills, seconded by Ms. Singer, and unanimously approved.

■ May 2014 Financial Report {Resolution 2014-32}

Mr. Meyer referred Board members to the May 2014 Financial Report, copies of which were included in the Board packets.

Mr. Fraunfelter referred the Board to Page 3 of the report and noted that, in the Austin Interchange Fund, the IRS rebate was slightly lower than the amount invoiced by the TID due to continuing federal sequestration and that Miami Township had to make up the difference. He also reported that the remaining principal of the JPMorgan Chase bridge loan had been paid off.

With no additional comments or questions, adoption of Resolution 2014-32, approving the May 2014 Financial Report, as presented, was moved by Ms. Singer, seconded by Mr. Bills, and unanimously approved.

■ May 2014 Bills & Expenses {Resolution 2014-33}

Mr. Stanley referred the Board to Resolution 2014-33 and the summary of bills and expenses for May 2014 included in the Board packets.

Mr. Stanley reported that he had approved an amendment professional services agreement for the conduct of the TID audit. He explained that the scope of the audit had to be expanded due to an ODOT error reporting the amount of federal funds the TID controlled in 2013. Mr. Fraunfelter explained that the TID has two projects with federal funding in 2013 that totaled just over the \$500,000 threshold requiring a single unified audit to be performed. He noted that he and Ms. Davidson would be providing the auditors with materials and information needed to complete the expanded audit scope.

Mr. Stanley noted that payment of \$350,000 had been made to RG Properties as an initial installment for right-of-way obtained as part of Austin Landing Phase I Project. He explained that the Phase 1 Project would have to remain open until the City of Miamisburg financed its \$1.5 million obligation for the regional storm water basin on the southwest corner of the Austin Interchange.

He also reported that the final payment was issued to St. Onge for the work performed under its initial contract. He commented that the logistics website being prepared by the Olhmann Group was nearly complete and that it included a great deal of the St. Onge study results.

With no additional comments or questions, adoption of Resolution 2014-33, approving the payment of bills and expenses for May 2014, as presented, was moved by Mr. Bills, seconded by Ms. Singer, and unanimously approved.

■ **Change Order #4 with Balsbaugh Excavating {Resolution 2014-34}**

Mr. Meyer referred the Board to Resolution 2014-34, approving change order #4 with Balsbaugh Excavating, which was included in the Board packets.

Ms. Davidson explained that the Balsbaugh change order included additional work not included in the original scope pertaining to the intersection of the new Airpark roadway and Old Springfield Road, including the relocation of two catch basins and the creation of dedicated turn right-hand turn lanes.

With no additional comments or questions, adoption of Resolution 2014-34, approving change order #4 with Balsbaugh Excavating, as presented, was moved by Ms. Singer, seconded by Mr. Bills, and unanimously approved.

■ **Contract Modification #4 with ME/IBI Group {Resolution 2014-35}**

Mr. Stanley referred the Board to Resolution 2014-35, approving contract modification #4 with ME/IBI Group, which was included in the Board packets.

Mr. Stanley explained that this proposed modification would approve the addition of funds to the existing contract not to exceed \$49,400 to design water and sewer extensions along Old Springfield Road in anticipation of the next set of proposed improvements in relation to the TID's recent TRAC application.

With no additional comments or questions, adoption of Resolution 2014-35, approving contract modification #4 with ME/IBI Group, as presented, was moved by Mr. Bills, seconded by Ms. Singer, and unanimously approved.

■ **Public Comments**

There were no public comments.

■ **Next Meeting**

Mr. Meyer confirmed that the next Montgomery County TID Board Meeting would be held in Room 208 of the Dayton Convention Center at 2:00 PM on July 14, 2014.

■ **Executive Session**

Mr. Meyer suggested that the Board recess to executive session to discuss economic development issues and the Executive Director's evaluation.

Mr. Bills moved that the Board recess to executive session. Ms. Singer seconded the motion. Mr. Meyer voted for the motion.

The Board recessed to executive session at 2:16 PM. Mr. Stanley, Ms. Shillito, Mr. Collins, Ms. Davidson, Ms. Eberly and Mr. Fraunfelter joined the Board in executive session.

Mr. Stanley, Ms. Davidson, Mr. Fraunfelter, Mr. Collins and Ms. Eberly left the executive session at 2:57PM.

Mr. Stanley re-joined the executive session at 3:15 PM.

■ **Return to Open Meeting**

The Board returned to open session at 3:26 PM.

■ **Executive Director Compensation & 2014 Goals {Resolutions 2014-36 & 2014-37}**


Mr. Meyer reported that the Board had completed its review of Mr. Stanley's performance for 2013 and suggested performance expectations for 2014. He noted that the Board was prepared to adjust his compensation and formally adopt 2014 goals for the Executive Director.

Adoption of Resolution 2014-36, approving a success fee for the Executive Director's 2013 performance pursuant to his Employment Agreement was moved by Ms. Singer, seconded by Mr. Bills, and unanimously approved.

Adoption of Resolution 2014-37, approving a base salary increase and performance goals for 2014 for the Executive Director pursuant to his Employment Agreement was moved by Ms. Singer, seconded by Mr. Bills, and unanimously approved.

■ **Adjourn**

With no further business, Mr. Meyer adjourned the meeting at 3:31 PM.


Eric Cluxton, Secretary/Treasurer

Date