

Resolution Number 2013 – 34

MONTGOMERY COUNTY
TRANSPORTATION IMPROVEMENT DISTRICT

**RESOLUTION APPROVING
THE MINUTES OF
REGULAR BOARD MEETING OF MAY 13 2013
AND SPECIAL BOARD MEETING OF MAY 28 2013
OF THE MONTGOMERY COUNTY
TRANSPORTATION IMPROVEMENT DISTRICT
BOARD OF TRUSTEES MEETING**

WHEREAS, the Board of Trustees of the Montgomery County Transportation Improvement District (TID) did meet in regular board meeting on May 13 2013 and a special board meeting on May 28 2013; and

WHEREAS, the TID Board has reviewed the minutes of each said meeting and found them, as prepared, to be a full and accurate account of mentioned meeting.

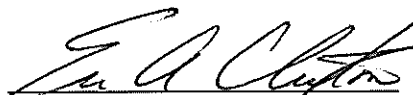
BE IT THEREFORE RESOLVED, by the Board of Trustees of the Montgomery County Transportation Improvement District that the minutes of the regular board meeting of May 13, 2013 and the special board meeting of May 28, 2013 are hereby approved as prepared and appended to this resolution.

BE IT FURTHER RESOLVED copies of this resolution be provided to the TID Secretary-Treasurer and the Executive Director.

Adopted the 20th day of June 2013.



Chairperson, Montgomery County Transportation Improvement District

Attest: 
Secretary/Treasurer

Upon the motion of Mr. Cluxton.
Seconded by Mr. Kelly.
Excused Absence: Ms. Singer.
Motion was unanimously approved.



**Montgomery County Transportation Improvement District
Minutes of the May 13, 2013 Board Meeting**

Chairman Meyer called the meeting to order at 2:05 PM.

VOTING BOARD

David Bills
Art Meyer
Eric Cluxton
Scott Kelly

STAFF

Steve Stanley, Executive Director
Crystal Davidson, Project Director
Melissa Rasnic, Executive Assistant
Sean Fraunfelter, Finance Director
Bev Shillito, General Counsel

EXCUSED ABSENCE

Stephanie Singer

OTHERS IN ATTENDANCE

Paul Goodhue, CESO
Tim Lowe, CESO
Devon Brubaker, Dayton International Airport
Brandon Ellis, Dayton International Airport
Brad Vath, City of Tipp City
Tom Ross, City of West Carrollton
Bill Singer, City of Englewood
Jeff Wallace, Parsons Brinckerhoff
Sonja M. Keaton, City of Brookville
Jim Snedeker, City of Brookville
Rod Stephan, City of Brookville
Mike Davis, City of Moraine
Greg Shakelford, City of Vandalia
Kim Lapensee, Butler Township
Erika Vogel, Butler Township
Shawnda Combs, Preble County
Mike Jones, St. Onge Company
Aman Sapra, St. Onge Company
Erik Collins, Montgomery County
Pam Fannin, Montgomery County
Commissioner Dan Foley, Montgomery County
John Theobald, Montgomery County

Mr. Meyer requested that all attendees introduce themselves. Self-introductions followed.

After all attendees introduced themselves, Mr. Stanley introduced Mr. Jones and Mr. Sapra of the St. Onge Company and invited them to give a presentation about the company and its engagement with the TID.

■ Presentation by St. Onge Company

Mike Jones, the president of St. Onge Company presented a brief overview of the company. He explained that St. Onge worked for many large companies nationally and globally on supply-chain strategies. He noted that St. Onge was recognized as an industry leader in that type of strategic planning. He explained that St. Onge also designed distribution facilities and their operation as well. Mr. Jones concluded by explaining that St. Onge also assisted communities with the development of strategies for attracting and servicing logistics and distribution facilities.

Mr. Stanley explained that the TID had already engaged St. Onge to assist with the development of plans for attracting and servicing logistics and distribution facilities to Montgomery County and the region. Mr. Collins invited representatives of the communities in attendance to continue with a question/answer forum with St. Onge during the TID Board's business meeting. Mr. Collins, Mr. Jones and Mr. Sapra left the meeting with most of the meeting visitors.

■ Business Meeting

■ Minutes: April 2013 {Resolution 2013-26}

Mr. Meyer referred Board members to the April 2013 Board Meeting Minutes, copies of which were included in the Board packets. There were no comments or concerns regarding the minutes.

Adoption of Resolution 2013-26, approving the April 2013 TID Board Meeting minutes, was moved by Mr. Bills, seconded by Mr. Kelly, and unanimously approved.

■ Financial Report: April 2013 {Resolution 2013-27}

Mr. Meyer referred Board members to Resolution 2013-27 and the report of the TID's financial condition through April 2013 (copies of which were included in the Board packets).

Mr. Fraunfelter reported that the majority of the transactions in April were for standard project expenses related to one or more of the TID's active projects. He did note that, on the Austin summary page, there was a \$5,300 receipt that was in fact not a receipt but a voided right-of-way check related to the Motoman Project.

With no comments or questions, adoption of Resolution 2013-27, approving the April 2013 Financial Report, as presented, was moved by Mr. Kelly, seconded by Mr. Cluxton, and unanimously approved.

■ Bills & Expenses: April 2013 {Resolution 2013-28}

Mr. Stanley referred Board members to the April 2013 Bills & Expenses, copies of which were included in the Board packets. Mr. Stanley highlighted several routine project expenses. He noted one expense to Van Atta Engineering for the preparation of legal descriptions in connection with the settlement of appropriation litigation for right-of-way for the Austin Interchange Project. He recommended approval of the resolution.

With no additional comments or questions, adoption of Resolution 2013-28, approving the April 2013 TID Bills & Expenses, was moved by Mr. Bills, seconded by Mr. Cluxton, and unanimously approved.

■ Butler County TID Fifth Amendment {Resolution 2013-29}

Mr. Meyer referred Board members to the proposed 5th Amendment to the TID's contract with the Butler County TID for accounting services, copies of which were included in the Board packets.

Mr. Stanley explained that the original agreement with the Butler County TID for accounting services was enacted in 2001 and that it needed to be amended periodically to reflect changes in the services to be purchased by the TID and the hourly rates established between the Butler TID and Mr. Fraunfelter. He further explained that the proposed 5th amendment would reflect an increase in Mr. Fraunfelter's fee. He recommended that the amendment be approved.

Mr. Fraunfelter added that the higher fee rate had been approved by the Butler County TID earlier that day.

With no additional comments or questions, adoption of Resolution 2013-29, approving the April Butler County TID Fifth Amendment Resolution, was moved by Mr. Bills, seconded by Mr. Cluxton, and unanimously approved.

■ Austin Landing – Phase 2

Mr. Stanley referred the Board to both of the resolutions under the Austin Landing – Phase 2 heading. He explained that both of the resolutions related to the building of a bike trail on Five River MetroParks property as a part of the Phase 2 project.

■ City of Miamisburg Construction Inspection Services Agreement {Resolution 2013-30}

Mr. Stanley referred Board members to the City of Miamisburg Construction Inspection Services Agreement, copies of which were included in the Board packets.

Mr. Stanley explained that the terms of the proposed agreement were identical to the agreement previously approved by the Board for construction inspection services by Miamisburg personnel for the Waldruhe Park Project. He noted that compensation would be limited to no more than three percent of the direct construction budget. He also noted that Ms. Davidson and the Miamisburg inspection staff had developed an excellent working relationship while working together on the Austin Interchange Enhancement Project.

With no additional comments or questions, adoption of Resolution 2013-30, approving the City of Miamisburg Construction Inspection Services Agreement for the Medlar Road Bikeway Project, was moved by Mr. Cluxton, seconded by Mr. Kelly, and unanimously approved.

■ Five Rivers MetroParks Easement Agreement {Resolution 2013-31}

Mr. Meyer referred Board members to the Five Rivers MetroParks Easement Agreement, copies of which were included in the Board packets.

Mr. Stanley explained that the agreement would grant a deed of easement to the TID in exchange for consideration included in the easement for the Medlar Multi-Use Trail Project. He also explained that payment for the easement would allow Five Rivers to maintain the trail through the duration of its current operating levy.

With no additional comments or questions, adoption of Resolution 2013-31, approving the Five Rivers MetroParks Easement Agreement, was moved by Mr. Cluxton, seconded by Mr. Kelly, and unanimously approved.

■ **Public Comments**

There were no public comments.

■ **Next Meeting**

Meyer confirmed that the next Montgomery County TID Board Meeting would be held in Room 208 of the Dayton Convention Center at 2:00 PM on June 20, 2013.

■ **Executive Session**

Mr. Meyer suggested that the Board recess to executive.

Mr. Bills moved that the Board recess to executive session. Mr. Cluxton seconded the motion. Mr. Meyer and Mr. Kelly voted for the motion. Mr. Meyer voter for the motion.

The Board recessed to executive session at 3:19 PM. Mr. Stanley and Ms. Shillito were invited to attend the executive session.

■ **Adjourn**

The Board returned to open session at 4:33 PM.

The adoption of Resolution 2013-32, approving Mr. Stanley's annual performance evaluation and awarding him performance incentive compensation consistent with the terms of his employment agreement was moved by Mr. Bills, seconded by Mr. Kelly, and unanimously approved.

Mr. Meyer adjourned the meeting at 4:36 PM.


Eric Cluxton, Secretary-Treasurer

June 20, 2013
Date