

Resolution Number 2013 – 26

MONTGOMERY COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

**RESOLUTION APPROVING
THE MINUTES OF
REGULAR BOARD MEETING OF
APRIL 15 2013
OF THE MONTGOMERY COUNTY
TRANSPORTATION IMPROVEMENT DISTRICT
BOARD OF TRUSTEES MEETING**

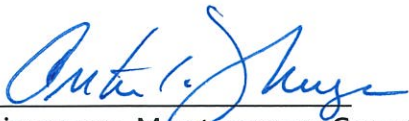
WHEREAS, the Board of Trustees of the Montgomery County Transportation Improvement District (TID) did meet in regular board meeting on April 15 2013; and

WHEREAS, the TID Board has reviewed the minutes of the said meeting and found them, as prepared, to be a full and accurate account of mentioned meeting.

BE IT THEREFORE RESOLVED, by the Board of Trustees of the Montgomery County Transportation Improvement District that the minutes of the regular board meeting of April 15, 2013 are hereby approved as prepared and appended to this resolution.

BE IT FURTHER RESOLVED copies of this resolution be provided to the TID Secretary-Treasurer and the Executive Director.

Adopted the 13th day of May 2013.



Chairperson, Montgomery County Transportation Improvement District

Attest: 
Secretary/Treasurer

Upon the motion of Mr. Bills.
Seconded by Mr. Kelly.
Excused Absence: Ms. Singer.
Motion was unanimously approved.



Montgomery County Transportation Improvement District Minutes of the April 15, 2013 Board Meeting

The one hundred and forty fourth meeting of the Montgomery County Transportation Improvement District (TID) was convened in Room 208 of the Dayton Convention Center, Dayton, Ohio on April 15, 2013.

Chairman Meyer called the meeting to order at 2:01 PM.

VOTING BOARD

David Bills
Art Meyer
Stephanie Singer
Scott Kelly

STAFF

Steve Stanley, Executive Director
Crystal Davidson, Project Director
Melissa Rasnic, Executive Assistant
Sean Fraunfelder, Finance Director
Bev Shillito, General Counsel

EXCUSED ABSENCE

Eric Cluxton

OTHERS IN ATTENDANCE

Paul Gruner, Montgomery County Engineer
Erik Collins, Montgomery County
Mike Eddy, LJB Inc.
Tom Gnau, Dayton Daily News

Mr. Meyer asked that all attendees introduce themselves. All attendees introduced themselves. Mr. Kelly introduced himself as the Montgomery County Commissioners' newest appointment to the TID Board. Ms. Shillito administered the oath of office to Mr. Kelly and he was officially welcomed to the TID Board of Trustees.

■ Business Meeting

■ Minutes of March 11 2013 Meeting {Resolution 2013-20}

Mr. Meyer referred Board members to minutes of the March 11 2013 TID Board meeting, copies of which were included in the Board packets. There were no comments or concerns regarding the minutes.

Adoption of Resolution 2013-20, approving the minutes of the March 11 2013 TID Board meeting, was moved by Mr. Bills, seconded by Ms. Singer, and unanimously approved.

■ March 2013 Financial Report {Resolution 2013-21}

Mr. Meyer referred Board members to Resolution 2013-21 and the report of the TID's financial condition through March 2013 (copies of which were included in the Board packets).

Mr. Fraunfelter reported that the majority of reported transactions for March were for standard project expenses related to one or more of the TID's active projects.

With no comments or questions, adoption of Resolution 2013-21, approving the March 2013 Financial Report, as presented, was moved by Ms. Singer, seconded by Mr. Bills, and unanimously approved.

■ March 2013 Bills & Expenses {Resolution 2013-22}

Mr. Meyer referred the Board to Resolution 2013-22 and the summary of bills and expenses for March 2013, included in the Board packets. Mr. Stanley highlighted several routine project expenses and recommended approval of the resolution.

Mr. Stanley noted that he and Mr. Fraunfelter would meet with individual Board members interested in becoming more familiar with the TID's accounts and financial reporting.

With no additional comments or questions, adoption of Resolution 2013-22, approving the payment of bills and expenses for February 2013, as presented, was moved by Mr. Bills, seconded by Ms. Singer, and unanimously approved.

■ Miami Township (Waldruhe Park) Multi-Use Trail - City of Miamisburg Construction Inspections Services Agreement {Resolution 2013-23}

Mr. Meyer referred the Board to Resolution 2013-23, authorizing the Executive Director to enter into an agreement with the City of Miamisburg for construction inspection services for the Miami Township Waldruhe Park Trail Project, (copies of which were included in the Board packets).

Mr. Stanley explained that the project was progressing as planned. He noted that trees that might serve as Indian Bat habitats were removed prior to the end of March and that the bulk of construction work would resume in May. He explained that the TID had in the past purchased field inspection services for a number of construction projects in the Austin area from the City of Miamisburg (including the current Austin Interchange Enhancement Project) and that the City was willing to provide those services for the Miami Township Waldruhe Park Project as well at a cost not to exceed 3% of the total project construction cost. Mr. Stanley recommended approval of the agreement.

With no further comments or questions, adoption of Resolution 2013-23, authorizing the Executive Director to enter into the City of Miamisburg Construction Inspections Services Agreement, as presented, was moved by Ms. Singer, seconded by Mr. Bills, and unanimously approved.

■ Austin Landing Phase 2 – Solicit Quotes for Medlar Multi-Use Trail {Resolution 2013-24}

Mr. Meyer referred the Board to Resolution 2013-24, authorizing the Executive Director to solicit quotes for the Medlar Multi-Use Trail Project, (copies of which were included in the Board packets).

Mr. Stanley noted that a resolution had already been approved by the Board to authorize him to advertise and receive bids for the construction of the Medlar Multi-Use Trail Project to be built primarily on Five Rivers MetroParks property from the Medlar View Elementary School to the Great Miami River Bikeway. He reminded the Board of conditions beyond the TID's control that had delayed bidding the project and

recommended that the resolution be amended to instead authorize him to solicit competitive quotations from qualified contractors without formal advertising in order to expedite the completion during the 2013 construction season. He explained that there would be ample competition for the project because he planned to invite all twelve of the contractors that bid the Miami Township Waldruhe Park Trail Project to bid on Medlar Trail Project and that not formally bidding would save significant time.

With no further comments or questions, adoption of Resolution 2013-24, authorizing the Executive Director to solicit quotes for the Medlar Multi-Use Trail Project, as presented, was moved by Mr. Bills, seconded by Mr. Kelly, and unanimously approved.

■ Logistics Initiative – Accept Proposal from St. Onge Company {Resolution 2013-25}

Mr. Meyer referred the Board to Resolution 2013-25, accepting the proposal from St. Onge Company, (copies of which were included in the Board packets).

Mr. Stanley explained that this resolution would accept the proposal received by St. Onge Company and authorize him to enter into a professional services agreement with the firm for its services based on that proposal. He noted that St. Onge was a specialist in logistics and distribution consulting and engineering that had been involved with the location of major distribution facilities in Montgomery County in the recent past.

Mr. Stanley reminded the Board that the TID was awarded a \$75,000 ED/GE grant in 2012 from Montgomery County to assist with planning for the development of logistics and distribution facilities in Montgomery County, with an equal amount to be matched by the Dayton Development Coalition. He and Mr. Collins explained that St. Onge would provide an assessment of national commodity flows, local infrastructure needs, and workforce potential in order to create a plan about potential sites and industries that should be targeted for additional logistics and distribution facilities in the region. Ms. Singer suggested the company provide in their proposal an example of how the compiled information will be presented.

With no further comments or questions, the adoption of Resolution 2013-25 accepting the proposal from St. Onge Company and authorizing the Executive Director to negotiate a professional services agreement with the firm based on the proposal, as presented, was moved by Ms. Singer, seconded by Mr. Kelly, and unanimously approved.

■ Public Comments

There were no public comments.

■ Next Meeting

Meyer confirmed that the next Montgomery County TID Board Meeting would be held in Room 208 of the Dayton Convention Center at 2:00 PM on May 13, 2013.

■ **Executive Session**

Mr. Meyer suggested that the Board recess to executive session to discuss the acquisition of real property and the Executive Director's performance review.

Mr. Kelly moved that the Board recess to executive session for the purposes outlined by Mr. Meyer. Mr. Bills seconded the motion. Ms. Singer voted for the motion. Mr. Meyer voted for the motion.

The Board recessed to executive session at 2:25 PM. Mr. Stanley and Ms. Shillito were invited to join the Board in executive session.

■ **Adjourn**

The Board returned to open session at 3:20 PM.

With no further business, Mr. Meyer adjourned the meeting at 3:21 PM.



Eric Cluxton, Secretary-Treasurer

May 13, 2013

Date