

**Resolution Number 2013 – 20**

MONTGOMERY COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

**RESOLUTION APPROVING  
THE MINUTES OF  
REGULAR BOARD MEETING OF  
MARCH 11 2013  
OF THE MONTGOMERY COUNTY  
TRANSPORTATION IMPROVEMENT DISTRICT  
BOARD OF TRUSTEES MEETING**

**WHEREAS**, the Board of Trustees of the Montgomery County Transportation Improvement District (TID) did meet in regular board meeting on March 11 2013; and

**WHEREAS**, the TID Board has reviewed the minutes of the said meeting and found them, as prepared, to be a full and accurate account of mentioned meeting.

**BE IT THEREFORE RESOLVED**, by the Board of Trustees of the Montgomery County Transportation Improvement District that the minutes of the regular board meeting of March 11, 2013 are hereby approved as prepared and appended to this resolution.

**BE IT FURTHER RESOLVED** copies of this resolution be provided to the TID Secretary-Treasurer and the Executive Director.

Adopted the 15<sup>th</sup> day of April 2013.

  
\_\_\_\_\_  
Chairperson, Montgomery County Transportation Improvement District

Attest:   
\_\_\_\_\_  
Secretary/Treasurer

Upon the motion of Mr. Bills.  
Seconded by Ms. Singer.  
Excused Absence: Mr. Cluxton.  
Motion was unanimously approved



## Montgomery County Transportation Improvement District Minutes of the March 11, 2013 Board Meeting

The one hundred and forty second meeting of the Montgomery County Transportation Improvement District (TID) was convened in Room 208 of the Dayton Convention Center, Dayton, Ohio on March 11, 2013.

Chairman Meyer called the meeting to order at 2:03 PM.

### **VOTING BOARD**

David Bills  
Art Meyer  
Eric Cluxton

### **STAFF**

Steve Stanley, Executive Director  
Crystal Davidson, Project Director  
Melissa Rasnic, Executive Assistant  
Sean Fraunfelter, Finance Director  
Bev Shillito, General Counsel

### **EXCUSED ABSENCE**

Stephanie Singer

### **OTHERS IN ATTENDANCE**

Paul Goodhue, CESO  
Mike Eddy, LJB Inc.  
Paul Gruner, Montgomery County  
Erik Collins, Montgomery County  
Jeff Wallace, Parsons Brinckerhoff  
Tom Gnau, Dayton Daily News

### **■ Business Meeting**

#### **■ Minutes of February 11 2013 Meeting {Resolution 2013-12}**

Mr. Meyer referred Board members to minutes of the February 11 2013 TID Board meeting, copies of which were included in the Board packets. There were no comments or concerns regarding the minutes.

Adoption of Resolution 2013-12, approving the minutes of the February 11 2013 TID Board meeting, was moved by Mr. Bills, seconded by Mr. Cluxton, and unanimously approved.

#### **■ February 2013 Financial Report {Resolution 2013-13}**

Mr. Meyer referred Board members to Resolution 2013-13 and the report of the TID's financial condition through February 2013 (copies of which were included in the Board packets).

Mr. Fraunfelter reported that the majority of the transactions in February were for standard project expenses related to one or more of the TID's active projects. He explained that Mr. Bills found a discrepancy in the summary page of the financial report; however it does not affect the stated total cash

end balance. Mr. Fraunfelter also noted that the funds for the Mound Connector Project have been received.

With no comments or questions, adoption of Resolution 2013-13, approving the February 2013 Financial Report, as presented, was moved by Mr. Bills, seconded by Mr. Cluxton, and unanimously approved.

**■ February 2013 Bills & Expenses {Resolution 2013-14}**

Mr. Meyer referred the Board to Resolution 2013-14 and the summary of bills and expenses for February 2013, included in the Board packets. Mr. Stanley highlighted several routine project expenses and recommended approval of the resolution.

With no additional comments or questions, adoption of Resolution 2013-14, approving the payment of bills and expenses for February 2013, as presented, was moved by Mr. Cluxton, seconded by Mr. Bills, and unanimously approved.

**■ Montgomery County General Services Agreement {Resolution 2013-15}**

Mr. Meyer referred the Board to Resolution 2013-15, authorizing the Executive Director to enter into a general services agreement with Montgomery County, (copies of which were included in the Board packets).

Mr. Stanley explained that, in anticipation of Bob Hoag's retirement last year, he & Mr. Gruner had discussed the possibility of the TID obtaining engineering support from the County Engineer's Office (MCEO) for TID projects. He noted that MCEO was already acting as the engineer of record supervising the Mound Connector & Dogleg Road Projects. Mr. Stanley explained that the proposed new agreement would provide for a continuing framework within which the TID & MCEO would mutually support each other with their respective areas of expertise. He commented that the proposed agreement would be the type of shared service advocated by the Montgomery County "Futures" Strategy.

With no further comments or questions, adoption of Resolution 2013-15, authorizing the Executive Director to enter into a general services agreement with Montgomery County, as presented, was moved by Mr. Cluxton, seconded by Mr. Bills, and unanimously approved.

**■ Miami Township (Waldruhe Park) Multi-Use Trail - ODNR Agreement for \$400,000 Capital Grant {Resolution 2013-16}**

Mr. Meyer referred the Board to Resolution 2013-16, authorizing approval of the ODNR Agreement for the \$400,000 Capital Grant, (copies of which were included in the Board packets).

Mr. Stanley explained that the Board had previously authorized the submission of an application to the Ohio Department of Natural Resources (ODNR) for \$400,000 from ODNR capital funds earmarked by the General Assembly to support Austin Interchange area. He noted that the proposed use of the funds would support various multi-use trail projects in the Austin area.

Mr. Stanley explained that ODNR had provided the TID with a standard agreement for the governing the release of funds in response to the TID's proposal. He recommended approval of the agreement with two changes that had already been discussed with ODNR staff. He explained that the changes would be to (1) complete the project in 2015, rather than 2013 and (2) allow maintenance responsibilities to be assigned by the TID to other local governments.

With no further comments or questions, adoption of Resolution 2013-16, authorizing approval of the ODNR Agreement for the \$400,000.00 Capital Grant, as presented, was moved by Mr. Bills, seconded by Mr. Cluxton, and unanimously approved.

**■ Mound Connector Project – ODOT LPA Amendment for 2012 TID Grant {Resolution 2013-17} and Dog Leg Road Project – ODOT LPA Amendment for 2012 TID Grant {Resolution 2013-19}**

Mr. Meyer referred the Board to Resolution 2013-17, approving the ODOT LPA Amendment for the 2012 TID grant for the Mound Connector Project, (copies of which were included in the Board packets).

Mr. Stanley noted that an agreement with ODOT had been approved by the Board in its November, 2012 meeting that contained the responsibilities and expectation of the parties for the local administration of the Mound Connector Project. He explained that the proposed amendment reflected the addition of funds (\$215,000) from the 2<sup>nd</sup> year of ODOT's TID Grant Program.

He noted that a later agenda item concerning the Dog Leg Road Project would require similar action to amend the LPA agreement for that project and suggested that approval of both amendments could be taken at the same time. With no further comments or questions, the adoption of Resolution 2013-17, approving the ODOT LPA Amendment for the 2012 TID grant for the Mound Connector Project and Resolution 2013-19, approving the ODOT LPA Amendment for the 2012 TID grant for the Dog Leg Road Project, was moved by Mr. Cluxton, seconded by Mr. Bills, and unanimously approved.

**■ Logistics Initiative – ME Companies Contract Modifications {Resolution 2013-18}**

Mr. Meyer referred the Board to Resolution 2013-18, approving the ME Companies contract modifications, (copies of which were included in the Board packets).

Mr. Stanley noted that the Board had previously selected ME Companies as the project engineer for the Dogleg Road Project and had authorized an interim agreement for scoping the preliminary engineering and related tasks in the amount not to exceed \$50,000 in order to advance the project on an expedited schedule. He explained that work with various roadway improvements in connection with the Dogleg Road Project had progressed sufficiently to consider a specific scope and budget for the ME services. He recommended approval of two contract modifications included in the Board packet, noting that they would authorize ME to (1) complete the project development, scoping and project initiation package and conduct necessary boundary and topographic survey for the future Dogleg Road Project anticipated to use federal funds and (2) initiate survey and engineering services for a non-federal project to extend roadway and utility services to nearby property in the City of Union. He concluded that the total amounts authorized would not exceed \$94,000 and \$153,600, respectively.

With no further comments or questions, the adoption of Resolution 2013-18, approving the ME Companies contract modifications, was moved by Mr. Cluxton, seconded by Mr. Bills, and unanimously approved.

■ **Public Comments**

There were no public comments.

■ **Next Meeting**

Following discussion of schedule conflicts with the usual Board meeting day of the 2<sup>nd</sup> Monday in April, it was agreed to move the April 2013 Board meeting to the 3<sup>rd</sup> Monday of the month. As a result, Mr. Meyer confirmed that the next Montgomery County TID Board Meeting would be held in Room 208 of the Dayton Convention Center at 2:00 PM on April 15, 2013.

■ **Executive Session**

Mr. Meyer suggested that the Board recess to executive session to discuss Mr. Stanley's employee evaluation and the acquisition of right of way.

Mr. Cluxton moved that the Board recess to executive session. Mr. Bills seconded the motion. Mr. Meyer voted for the motion.

The Board recessed to executive session at 2:40 PM. Mr. Stanley and Ms. Shillito joined the Board in executive session.

■ **Adjourn**

The Board returned to open session at 3:24 PM.

With no further business, Mr. Meyer adjourned the meeting at 3:27 PM.



Eric Cluxton, Secretary-Treasurer

April 15, 2013

Date